**JASMINE CLAUSEN CONFERENCE ROOM**

323 W Alder St | Missoula MT 59802

 **TOPIC ESTIMATED TIME**

1. Call to Order 10:30 a.m.
2. Public Comments 10:35 a.m.
3. Executive/Finance Committee Meeting Minutes of April 3, 2024\* 10:45 a.m.
4. March Financial Statement\* 10:55 a.m.
* Financial Policy Reviews
	+ NEW Policy GASB 96, Subscription-Based IT Arrangements
	+ Executive Director Discretionary Authorization
	+ Federal Grant Drawndown
	+ Annual Budget Development
	+ Business Reports
	+ Annual Review of Contract Performance Expectations
	+ Donations
	+ Fixed Assets
	+ Schedule of Expenditures of Federal Awards
	+ Internal Control of Funds Received
1. CEO/Leadership Update 11:30 a.m.
2. Old Business As needed
3. Additions As needed
4. Agenda for May 10, 2024 Board of Directors Meeting\* 11:55 a.m.
5. Next Committee Meeting: **June 6, 2024**
6. Adjournment 12:00 p.m.
7. ***Meeting Dates:*  (Action items are in blue)**

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| **Monthly EFC Meetings** |
| *JANUARY* | **01/03/2024** |
| *FEBRUARY* | **01/31/2024** |
| *MARCH* | **02/28/2024** |
| *APRIL* | **04/03/2024** |
| *MAY* | **05/01/2024** |
| *JUNE* | **~~06/05/2024~~ 06/06/2024** |
| *JULY* | **07/03/2024** |
| *AUGUST* | **07/31/2024** |
| *SEPTEMBER* | **09/04/2024** |
| *OCTOBER* | **10/02/2024** |
| *NOVEMBER* | **10/30/2024** |
| *DECEMBER* | **11/04/2024** |

**\***indicates attachment